



Delegated Decisions by Cabinet Member for Public Health and Inequalities

***Tuesday, 7 October 2025 at 1.00 pm
Online***

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Items for Decision

The items for decision under individual Cabinet Members' delegated powers are listed overleaf, with indicative timings, and the related reports are attached. Decisions taken will become effective at the end of the working day on _____ unless called in by that date for review by the appropriate Scrutiny Committee.

Copies of the reports are circulated (by e-mail) to all members of the County Council.

These proceedings are open to the public

Martin Reeves
Chief Executive

September 2025

Committee Officer:

Email:

committeesdemocraticservices@oxfordshire.gov.uk

Note: Date of next meeting: 11 November 2025

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

Items for Decision

1. Declarations of Interest

See guidance below.

2. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet Member's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

3. Petitions and Public Address

Members of the public who wish to speak on an item on the agenda at this meeting, or present a petition, can attend the meeting in person or 'virtually' through an online connection.

Requests to present a petition must be submitted no later than 9am ten working days before the meeting.

Requests to speak must be submitted no later than 9am three working days before the meeting.

Requests should be submitted to committeesdemocraticservices@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that if the technology fails, then your views can still be taken into account. A written copy of your statement can be provided no later than 9am on the day of the meeting. Written submissions should be no longer than 1 A4 sheet.

4. Minutes of the Previous Meeting (Pages 1 - 2)

The Cabinet Member is asked to approve the minutes of the meeting held on 16 September 2025 and to receive information arising from them.

5. Contractual Changes to Public Health Contracts for above inflation NHS pay awards (Pages 3 - 6)

Cabinet Member: Public Health and Inequalities

Forward Plan Ref: 2025/178

Contact: Donna Husband, Head of Public Health Programmes

Donna.husband@oxfordshire.gov.uk

Report by the Director of Public Health and Communities

The Cabinet Member is RECOMMENDED to:

- a) Agree to a variation to contract for 0-19 Public Health Nursing Services to Oxford Health NHS Foundation Trust to cover above expected staff pay costs for the NHS employed staff on Agenda for Change contracts.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships

- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.
- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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DELEGATED DECISIONS BY CABINET MEMBER FOR PUBLIC HEALTH AND INEQUALITIES

MINUTES of the meeting held on Tuesday, 16 September 2025 commencing at 1.30 pm and finishing at 1.40 pm.

Present:

Voting Members: Councillor Kate Gregory – in the Chair

Officers: Jack Nicholson, Democratic Services Officer

Agenda Item	Officer Attending
5	Sam Read, Public Health Programme Manager
6	Serena Abel, Interim Head of Public Health Programmes for Domestic Abuse

The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and agreed as set out below. Copies of the agenda and reports are attached to the signed Minutes.

1 DECLARATIONS OF INTEREST

(Agenda No. 1)

There were no declarations of interest.

2 QUESTIONS FROM COUNTY COUNCILLORS

(Agenda No. 2)

There were no questions from County Councillors.

3 PETITIONS AND PUBLIC ADDRESS

(Agenda No. 3)

There were none.

4 MINUTES OF THE PREVIOUS MEETING

(Agenda No. 4)

The Cabinet Member approved the minutes of the meetings held on 4 March and 3 June 2025, respectively, as an accurate record of proceedings.

5 DETOXIFICATION AND RESIDENTIAL REHABILITATION SERVICES FOR ADULTS WITH PROBLEMATIC SUBSTANCE USE – DYNAMIC APPROVED PROVIDER LIST (DAPL)

(Agenda No. 5)

The Public Health Programme Manager introduced the report.

The Cabinet Member asked what would happen after 2 years if she approved the recommendation and noted that the contract would then be subject to review.

APPROVED the contract extensions for the Detoxification and Residential Rehabilitation Services for Adults with Problematic Substance Use-Dynamic Approved Provider List (DAPL), provided by the providers appointed onto the DAPL, for a period of 2 years as allowed for in the original contracts.

6 OXFORDSHIRE DOMESTIC ABUSE SERVICE CONTRACT EXTENSION
(Agenda No. 6)

APPROVED the recommendation to extend the Oxfordshire Domestic Abuse Service (ODAS) contract for 2 years until March 2028.

..... in the Chair

Date of signing 200

Divisions Affected – N/A

Delegated Decision by Cabinet Member for Public Health & Inequalities

Agenda for Change payments to NHS providers Report by Corporate Director for Public Health and Communities

RECOMMENDATION

The Cabinet Member is RECOMMENDED to:

- a) Agree to a variation to contract for 0-19 Public Health Nursing Services to Oxford Health NHS Foundation Trust to cover above expected staff pay costs for the NHS employed staff on Agenda for Change contracts.

Executive Summary

1. The Government announced that employees who are on Agenda for Change NHS terms and conditions would receive an above inflation pay rise for both 2024/2025 and 2025/2026.
2. In light of these increases in costs, the Council has received uplifts to the public health grant to ensure that public health funded contracts that include staff on Agenda for Change NHS terms and conditions remain sustainable.
3. The Cabinet Member is recommended to agree to a variation to contract for 0-19 Public Health Nursing Services to Oxford Health NHS Foundation Trust to cover above expected staff pay costs for the NHS employed staff on Agenda for Change contracts.

Background Information

4. In December 2024, the local authority public health grant was given a 2024/25 in-year uplift to support commissioned services with staff eligible for the 2024/25 NHS Agenda for Change pay award of 5.5%. Based on tendered price information and current costs of local NHS contracts, this is 2.5% higher than local NHS providers had budgeted for.
5. In July 2025, the local authority public health grant was given a further 2025/26 in-year uplift to support commissioned services with staff eligible for

the 2025/26 NHS Agenda for Change pay award of 3.6%. Again, this is above the 3% assumption that NHS providers had made in their original tenders.

6. The contract commissioned by Public Health for the 0-19 Public Health Nursing Services is being delivered by Oxford Health NHS Foundation Trust. Staff in this service are on NHS Agenda for Change terms and conditions.
7. This is the:
 - Oxford Health NHS Foundation Trust, provision of 0-19 Public Health Nursing Services contract
8. It is important to note, the uplifts to the public health grant were specifically intended to support contracted organisations with staff on NHS Agenda for Change terms and conditions who received above inflation pay awards in 2024/25 and 2025/2026. There is no expectation from government to use this funding to increase the value of contracts with staff not on Agenda for Change terms and conditions, irrespective of their 2024/25 and 2025/26 pay awards. Nor is there any expectation that similar funding will be made available if Agenda for Change staff receive above anticipated pay awards in the future.
9. To calculate the value of the contract variation, public health and procurement officers requested detailed costing information regarding staffing costs for this contract who are on Agenda for Change terms and conditions. This review included employees of Oxford Health NHS Foundation Trust and any potential subcontractors directly involved in delivering the contracted services.
10. Public Health officers will continue to ensure the financial viability of commissioned services due to anticipated cost pressures as part of the Council contract review process.

Corporate Policies and Priorities

11. These public health commissioned services support the Council's corporate strategic plan 2023-2025
 - (a) Prioritise the health and wellbeing of residents
 - (b) Create opportunities for children and young people to reach their full potential

Financial Implications

12. To cover above expected pay awards for staff on NHS Agenda for Change terms and conditions, the total variation to contract is up to a maximum of £2,373,315. Details of this are provided in the table below and cover the lifetime of the existing contract which is due to end in 2028/29, with an option to extend for up to two further years to 2030/31.

Funding to cover this variation to contract is through the uplifts to the public health grant provided in 2024/25 and 2025/26, this does not place an additional pressure on other public health commissioned services or on other Oxfordshire County Council budgets.

Contract / year	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	Total
Public health service (0-19's) 2024/25 Uplift	£ 255,188	£ 262,843	£270,728	£ 278,850	£ 287,216	£295,832	£304,707	£1,955,368
Public health service (0-19's) 2025/26 Uplift	£ -	£ 64,613	£ 66,552	£68,548	£ 70,605	£ 72,723	£74,904	£417,947

Comments checked by:

Emma Percival, Public Health Assistant Finance Business Partner
emma.percival@oxfordshire.gov.uk

Legal Implications

13. The Council has a statutory obligation to “take such steps as it considers appropriate for improving the health of the people in its area” (s2B National Health Service Act 2006 (“NHS Act 2006”) as amended by s12 Health and Social Care Act 2012). This contract is considered health services and therefore the proposed variation will fall under The Health Care Services (Provider Selection Regime) Regulations 2023. Regulation 13 allows an Authority to modify a contract during its term where the modification is attributable to a decision of the relevant authority, the modification does not make the contract materially different in character, and the change in value is less than the greater of £500,000 or 25% of the original contract value.
14. The proposed contract variation can therefore be made directly in agreement with the provider because it will not affect the contracted services provided and is designed to ensure services can continue to be delivered as described in the contract despite increased salary costs for providers. The proposed modifications are also significantly less than 25% of the original contract value.
15. Contract Variations will be drawn up through the standard Oxfordshire County Council legal and procurement processes.

Comments checked by:

Jonathan Pool, Solicitor, Contracts (Legal Services) Law & Governance
jonathan.pool@oxfordshire.gov.uk

Staff Implications

16. The Public Health Team will work with legal and procurement to ensure that the necessary changes are made to the existing contract through a contract variation.

Equality & Inclusion Implications

17. This is not a new service. The ECIA implications are the same as for the existing contract.

Risk Management

18. The key risks identified for this commission are
 - (a) affordability which has been considered in the finance section of the report, the funding has been provided through the public health grant.

Consultations

19. The recommendation has been discussed with Oxford Health NHS Foundation Trust.

Ansaf Azhar
Corporate Director – Public Health and Community Safety

Contact Officer: Donna Husband, Head of Public Health Programmes –
Start Well, donna.husband@oxfordshire.gov.uk 07827
979240

September 2025